

**Empower Events**

**Committee Meeting Agenda✨**

**INSERT DATE**

1. Welcome
2. Host Updates (LIST ANY IMPORTANT UPDATES RELEVANT FOR THE COMMITTEE)
3. Resource Page
4. Sub-Committee/Chair Updates
	1. Venue
	2. Activities/Facilitators
	3. Photography/Videography
	4. Transportation
	5. Celebrity Asks
	6. Food/Beverage
	7. Swag/Goodie Bags
	8. Operations
	9. Day-of Volunteers
	10. School Liason
5. Review Task Plan
6. Next Steps/Next Meeting Date

*“Never doubt that a small group of thoughtful, committed individuals can change the world. In fact, it’s the only thing that ever has.”*