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**Empower Events**

**Committee Meeting Agenda✨**

**INSERT DATE**

1. Welcome
2. Host Updates (LIST ANY IMPORTANT UPDATES RELEVANT FOR THE COMMITTEE)
3. Resource Page
4. Sub-Committee/Chair Updates
   1. Venue
   2. Activities/Facilitators
   3. Photography/Videography
   4. Transportation
   5. Celebrity Asks
   6. Food/Beverage
   7. Swag/Goodie Bags
   8. Operations
   9. Day-of Volunteers
   10. School Liason
5. Review Task Plan
6. Next Steps/Next Meeting Date

*“Never doubt that a small group of thoughtful, committed individuals can change the world. In fact, it’s the only thing that ever has.”*